

POLYSIUS CORP.

PRIMARY DUTIES AND RESPONSIBILITIES FOR:

Financial Analyst & Staff Accountant

- ✓ Month end financial closing support
- ✓ Hyperion reporting
- ✓ Assist in financial and internal audits Various analysis projects
- ✓ Various surveys
- ✓ SAP implementation design & testing
- ✓ Qtr. & Year-end audit schedules (Workforce / Sales Coverage / OI by region etc.)
- ✓ Backup / Support of all accounting functions
- ✓ Accruals reconciliation
- ✓ Bank reconciliations review
- ✓ Suspense account reconciliation
- ✓ P&L worksheet
- ✓ POC worksheet
- ✓ Treasure chest worksheet
- ✓ Backlog report
- ✓ Export report
- ✓ RAK report
- ✓ Euro account worksheet
- ✓ Reserve worksheet
- ✓ Pension worksheet
- ✓ Risk map worksheet
- ✓ Engineering efficiency analysis worksheet
- ✓ Tax & GDV reporting
- ✓ B/S & P/L worksheets
- ✓ Accounts Payable (BPIS) quarterly activity reporting
- ✓ Settlement effects of closed forward contracts worksheet
- ✓ SAP vs. Hyperion worksheet